University of Gdańsk

Subject card

Subject name and code	Work Placement , PG_00202302						
Field of study	History of Art						
Date of commencement of studies	October 2026		Academic year of realisation of subject		2027/2028		
Education level	Master's studies		Subject group		Obligatory subject group in the field of study Optional subject group		
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		Polish		
Semester of study	4		ECTS credits		9.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Institute of Art History -> Faculty of History -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Marta Wróblewska				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	210.0	0.0	0.0	0.0	210
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	210		5.0		10.0	225
Subject objectives	The museum practical placement, which comprises four weeks of 20 working days of 160 hours, is designed to familiarise the student with the working system in the selected museum. It also provides reliable information about the museum profession and familiarises the student with the contemporary state of museology. Familiarisation with the inner workings of the museum and the changes taking place in museums themselves, together with a new understanding of museum functions in relation to the economy of culture, politics and the world of modern advertising.						

Learning outcomes

Course outcome	Subject outcome	Method of verification
[HISTSZMU2_W07] Has in-depth knowledge of methods of disseminating knowledge in the arts sciences	K_W07 Has in-depth knowledge of methods of disseminating knowledge in the field of art sciences useful in museology	[SW5] implementation of a problem task
[HISTSZMU2_K05] Is able to think and act in an entrepreneurial manner	K_K05 Can think and act in an entrepreneurial manner	[SK7] entries and opinions in the internship diary
[HISTSZMU2_K08] Participates systematically in cultural life, is interested in current cultural events, innovative forms of artistic expression, new phenomena in art	K_K08 Systematically participates in cultural life, is interested in current cultural events, innovative forms of artistic expression, new phenomena in art broadening the possibilities of work competence in museum institutions	[SK7] entries and opinions in the internship diary
[HISTSZMU2_U05] Has the ability to integrate knowledge in art history and apply it to unusual professional situations	K_U05 Has the ability to integrate knowledge of art history and to apply it to unusual professional situations in museum institutions	[SU7] entries and opinions in the internship diary
[HISTSZMU2_W09] Knows and understands the economic, legal, ethical and other considerations of different professional activities, including the principles of industrial property protection and copyright law	K_W09 Knows and understands the economic, legal, ethical and other conditions of different professional activities, including the principles of industrial property protection and copyright law applied in museums	[SW5] implementation of a problem task
[HISTSZMU2_U12] Is able to cooperate and work in a team, taking on various roles, including coordination roles	K_U12 Is able to interact and work in a group, taking on a variety of roles within it, including leadership	[SU7] entries and opinions in the internship diary
[HISTSZMU2_W10] Knows and understands the principles of creating, developing and managing projects in the field of art history and culture	K_W10 Knows and understands the basic principles for the creation and development of various forms of entrepreneurship applied to the organization of museum work	[SW5] implementation of a problem task

Subject contents	During the internship, attention is paid to the following issues: 1. the mission and goals of the museum as a social institution 2. the principles of teamwork 3. the structure of the museum and its impact on the differences in practical views (pressures and professional entanglements) on the conduct of museum work (depending on the nature of their work, their education and their place in the hierarchy of the institution (director, curator of collections, conservator-restorer, curator, assistant, etc.) 4. collection building and acquisition of museum artefacts - art acquisitions, museum art acquisitions committees 5. collection development and digitisation, rules for lending and making museum collections accessible 6. organising museum photographic documentation 7. reporting and compiling reports with supporting apparatus - maintaining department books 8. compiling scientific inventory cards, storage cards, and museum collections movement cards 9. keeping internal record sheets and security rules. Familiarisation with internal procedures and orders. 10. drawing up forwarding documents and specifications and travel schedules for loaned objects, as well as forms of insurance and forms of cooperation with external companies (framing companies, transport insurance, lighting specialists, interior furnishings) 11. keeping and completing inventory and deposit books 12. principles of drawing up contracts for the loan and return of objects 13. the principles and criteria for valuing and issuing conservation opinions for works on loan, the principles of loaning objects and cooperation between museums and institutions promoting art 14. rules for the care of humidity, temperature measurement and constant supervision in exhibition rooms 15. the problem of displaying works of art in the museum and the exhibition conditions - procedures - object movement sheets and rules for their maintenance 16. work in the art departments and the principles of constant care of museum exhibitions 17. the content-related work and supervision of museum objects 18. work in the science and education department 19. guided tours, museum lessons working with children and young people 20. conducting and organising museum workshops, lectures, accompanying events for exhibitions 21. organisation of meetings to promote selected issues to enrich permanent and temporary exhibitions 22. giving lectures on art and organising presentations for children and young people, museum enthusiasts and regular visitors on selected issues 23. cooperation with the media concerning the activity and presence of the museum in the city, region and country. 24. the principles of dissemination of collections and exhibitions: old art; new art; other. 25. principles of cooperation with other cultural institutions 26. work in organising permanent and temporary exhibitions (selection of materials, projects, photographs, documentation, queries 27. learning the principles of script, labelling, mock-ups and all forms of preparation for temporary exhibitions (making a list of works, catalogue.... 28. exhibition as a product of scientific and commercial activity and event (sponsors, cooperation with the media and journalists - organisation of a press conference, shop for permanent and temporary exhibitions) 29. work on the catalogue of the exhibition currently in preparation, cooperation with the publisher, printer and designers 30. cooperation with the artist for the spatial arrangement of the exhibition, lighting, adaptation of the old rooms to the new needs 31 guided tours of exhibitions 32. principles of marketing, operation of advertising outside the museum
Prerequisites and co-requisites	
Assessment methods and criteria	

Subject passing criteria	Passing threshold	Percentage of the final grade
Attendance	75.0%	10.0%
Realisation of practice	51.0%	90.0%

Recommended reading	Basic literature	lack of
	Supplementary literature	lack of
	eResources addresses	
Example issues/ example questions/ tasks being completed	Mission and aims of the museum as a social institution Collection building and acquisition of museum artefacts - art purchases, museum art purchase committees Maintaining and supplementing the inventory and deposit books	
Work placement	Not applicable	

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