University of Gdańsk

Subject card

Subject name and code	Inventory of monuments, PG_00203149		
Field of study	Museology and Preservation of Cultural Heritage		
Date of commencement of studies	October 2026	Academic year of realisation of subject	2026/2027
Education level	Bachelor's studies	Subject group	Obligatory subject group in the field of study
Mode of study	full-time studies	Mode of delivery	at the university
Year of study	1	Language of instruction	Polish
Semester of study	1	ECTS credits	3.0
Learning profile	academic	Assessment form	credit
Conducting unit	Division of Art Theory -> Institute of Art History -> Faculty of History -> Rector		
Name and surname of lecturer (lecturers)	Subject supervisor	dr Beata Purc	
	Teachers	dr Jacek Bielak dr Beata Purc	

Lesson types

Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
Number of study hours	0.0	30.0	0.0	0.0	0.0	30

E-learning hours included: 0.0

Learning activity and number of study hours

Learning activity	Participation in didactic classes included in study plan	Participation in consultation hours	Self-study	SUM
Number of study hours	30	2.0	43.0	75

Subject objectives

The course aims to familiarize students with the inventory and documentation of architectural, visual, and artistic crafts monuments, as well as photographic and descriptive inventorying of monuments. Descriptive inventorying is a primary art history task, which primarily examines the work itself rather than its interpretation. The course aims to provide students with theoretical and practical knowledge of the tools, procedures, and work methods of museum catalogers. This will enable them to evaluate, select, and analyze inventoried cultural heritage monuments in typical professional situations, applying art history terms and concepts and methodologies.

Learning outcomes

Course outcome	Subject outcome	Method of verification
[ODKML3_U06] Defines, explains and applies correctly orally and in writing the basic terms and concepts specific to the art sciences and related sciences in working on selected topics and eras	[6496] [ODKML3_U06] Defines, explains and uses correctly, in speech and in writing, basic terms and concepts relevant to art and related sciences in work on selected topics and periods	[SU6] demonstration of practical skills
[ODKML3_K02] Is ready to take action to protect and promote the cultural heritage of the region, Poland and Europe	[22499] [ODKML3_K02] Is ready to take action to protect and promote the cultural heritage of the region, Poland and Europe	[SK1] oral statement/conversation/ discussion
[ODKML3_U12] Is able to plan teamwork and interact with others in teamwork (including interdisciplinary)	[18201] [ODKML3_U12] Is able to participate in planning team work and cooperate with other people within team work (also of an interdisciplinary nature)	[SU8] observation of student's independent or team work
[ODKML3_U11] Can plan and organize his work, independently acquiring and consolidating knowledge in an orderly and systematic manner	[18202] [ODKML3_U11] Is able to plan and organize his/her work, independently acquiring and consolidating knowledge in an orderly and systematic manner	[SU3] text preparation/written work
[ODKML3_W07] Has advanced and structured detailed knowledge of the protection and maintenance of cultural heritage	Has advanced, structured detailed knowledge of inventory as part of the protection and maintenance of cultural heritage.	[SW1] oral statement/ conversation/discussion
[ODKML3_K06] Believes in the importance of professional behaviour, reflection on ethical issues and following professional ethics	K _K06: He is convinced of the importance of behaving in a professional manner, reflecting on ethical issues and is ready to follow the rules of professional ethics (P6U_K P6S_KR)	[SK1] oral statement/conversation/ discussion
[ODKML3_U05] Is able to acquire information (using bibliographies, archival aids, databases, various resources available on the Internet, etc.) and critically analyze, classify, categorize and synthesize it in order to solve a problem formulated by him or others	ODKML3_U05] Can acquire information (using bibliographies, archival aids, databases, various resources available on the Internet, etc.) and critically analyze, classify, categorize and synthesize it to solve an inventory problem.	[SU2] presentation/project/paper/ report

Subject contents

1. Introduction to the description of works of art, terms and concepts. Measurement techniques, unit systems, and measures useful in inventorying, and monument labeling, part 1. 2. Introduction to the description of works of art, terms and concepts. Measurement techniques, unit systems, and measures useful in inventorying monuments, part 2. 3. Inventorying architectural monuments – an introduction. 4. Inventorying movable monuments – an introduction. 5. Selected detailed issues in the inventorying of paintings. 6. Selected detailed issues in the inventorying of artistic crafts. 7. Principles of inventorying in museums, legal basis. 8. Inventory documentation. Structure, composition, and style. Documenting the collection in its various aspects and completing the white card 9. Contemporary techniques of inventory and photographic documentation a. Documentary photography and inventory b. Inventory photography of architectural objects, sculptures, and paintings 10. Digitization – digital inventory databases

Prerequisites and co-requisites

no

Assessment methods and criteria

Subject passing criteria	Passing threshold	Percentage of the final grade
exercises	51.0%	50.0%
Final work	51.0%	40.0%
Attendance	75.0%	10.0%

Recommended reading	Basic literature	1. S. Tomkowicz, Znaczenie i zadania inwentaryzacji zabytków w Polsce, Warszawa 1931. 2. Jerzy Szablowski, Dzieje inwentaryzacji zabytków sztuki w Polsce : w dwudziestą 3. rocznicę Centralnego Biura Inwentaryzacji Zabytków Sztuki, Ochrona Zabytków 2/2 1949 (6), 73-83, 143 4. Jerzy Z. Łoziński, Inwentaryzacja zabytków sztuki w Polsce : stan i potrzeby, ,,Biuletyn Historii Sztuki", 1954, nr 3, s. 342-347. 5. Inwentaryzacja zabytków architektury, oprac. W. Lipniacki, K. Biadała, Szczecin 1990 6. Katalog Zabytków Sztuki w Polsce, red. J. Z. Łoziński, B. Wolff-Łozińska, M. Kałamajska-Saeed, J. Pokora, M. Zgliński, t. I-XIII, Warszawa 1951-2006; Seria Nowa, t. I-XII, Warszawa 1977-2013. 7. J. Gromnicki, Informator o archiwach dokumentacji prac PP [Przedsiębiorstwa Państwowego] Pracownie Konserwacji Zabytków, Warszawa 1993. 8. Metody ewidencji zabytków / Ośrodek Dokumentacji Zabytków, oprac. M. Gradowski, Warszawa 1981 (Biblioteka Muzealnictwa i Ochrony Zabytków, Seria B, t. 67). Schemat dokumentacji konserwatorskiej zabytków ruchomych, Warszawa 1977. 9. Dokumentacja konserwatorska zabytków ruchomych : materiały z konferencji w Gdańsku w dniach 3-5 maja 1973, red. B. Bielawski, W. Dołęga-Lewandowska, Warszawa 1973. 10. P. Harpring, Introduction to controlled vocabularies: terminology for art, architecture, and other cultural works, Los Angeles 2010. 11. E. Euler, E. , Handbuch Kulturportale: Online-Angebote aus Kultur und Wissenschaft, Berlin 2015. 12. Sammlungsdokumentation. Geschichte - Wege - Beispiele, hrg. M. Dreykorn und andere., Munchen-Berlin 2001. 13. M. Brykowska M, Metody pomiarów i badań zabytków architektury, Warszawa 2003. 14. M. Gołąbek, ABC organizacji wystaw czasowych w muzeach, Warszawa 2012. 15. ABC zarządzania kolekcją muzealną, ed. Morawiec J., Warszawa 2014. 16. C. Caraffa, Fotografie als Instrument und Medium der Kunstgeschichte, Berlin 2009

	Supplementary literature	Recommended 1. A. F. Jones, Wstęp do historii sztuki, Poznań 1999. 2. L. Losos, Techniki malarskie, Warszawa 1991 3. Słownik terminologiczny sztuk pięknych, Warszawa 2104 (i inne wyd.) 4. J. Werner , Podstawy technologii malarstwa i grafiki, Warszawa 1989 5. M. Gradowski, Dawne złotnictwo. Technika i terminologia, Warszawa 1984 6. J. Hopliński J., Farby i spoiwa malarskie, Wrocław – Warszawa – Kraków – Gdańsk – Łódź 1990 7. J. Catafal, Oliva C., Techniki graficzne, Warszawa 2005. 8. Prusy Wschodnie : dokumentacja historycznej prowincji : zbiory fotograficzne dawnego Urzędu Konserwatora Zabytków w Królewcu, oprac. i red. J. Przypkowski, Warszawa 2006. 9. Z. Gaczek, Zasadnicze normy rysunku budowlanego (kolejne tomy 1979 1990) 10. Archiwa wizualne dziedzictwa kulturowego. Problemy i metody badawcze, red. I. Kopania, E.a Manikowska,Warszawa 2014 11. A. Łotysz, W. Górski, Monografia fotograficzna, kompleksowa inwentaryzacja fotograficzna obiektu lub zespołu zabytkowego, Ochrona Zabytków 1973/2, s. 89-107. 12. E. Miśniakiewicz E., Skowroński W., Rysunek techniczny budowlany, Warszawa 2004 13. K. Paprocki, Rysunek techniczny 1 WSiP, Warszawa 1999 14. Z. Wojciechowski, Dokumentacja budowlana cz. 1., Rysunek budowlany, Warszawa 1998 15. H. Ratajczak, Kania W., Zakład Konserwatorstwa UMK, Inwentaryzacja (dokumentacja) pomiarowo-rysunkowa dla obiektu zabytkowego. Instrukcja wewnętrzna ZK IZK UMK, Toruń 2008, mps do pobrania w wersji elektronicznej. 16. B. von Brauchitsch, Mała historia fotografii. Warszawa 2004. 17. Katarzyna Kolendo-Korczak, Marcin Zgliński, Katalog zabytków sztuki w Polsce – osiągnięcia, problemy, wyzwania, w: Inwentaryzacja zabytków w Polsce. Dzieje metody Osiągnięcia, red. , Michał F. Woźniak, Toruń 2021, s. 13-30 18. Agnieszka Seidel-Grzesińska, współczesne tendencje w modelowaniu danych dotyczących dziedzictwa kulturowego, Inwentaryzacja zabytków w Polsce. Dzieje Metody Osiągnięcia, red. , Michał F. Woźniak, Toruń 2021, s. 473-494 19. Caraffa Constanza, Fotografie als Instument und Medium der Kunstgeschichte, Berlin 2009 20. Rafał Zapłata, Nieinwazyjne metody w badaniu i dokumentacji dziedzictwa kulturowego – aspekty skanowania laserowego w badaniach archeologicznych i architektonicznych, Warszawa 2013
	eResources addresses	

Example issues/ example questions/ tasks being completed	Documentary Photography and Inventorying Inventorying Architectural Objects, Sculpture, Painting, and Artistic Crafts Inventorying Museum Collections
Work placement	Not applicable

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