

Subject card

Subject name and code	Seminar II - SZLACHETKO Katarzyna, PG_00203111						
Field of study							
Date of commencement of studies	October 2024		Academic year of realisation of subject		2026/2027		
Education level	Bachelor's studies		Subject group				
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish		
Semester of study	6		ECTS credits		4.0		
Learning profile	practical		Assessment form		credit		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Katarzyna Szlachetko				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	30.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		70.0	100
Subject objectives	The aim of the course is to deepen students knowledge and skills related to the preparation of a bachelors thesis in the field of practical administration, with particular emphasis on administrative law, and to support students in developing and finalizing their diploma thesis. As part of the seminar, students develop the ability to: 1. independently analyse legal and administrative issues, 2. apply research methods appropriate for legal and administrative sciences, 3. critically analyse academic literature, case law, and legal acts, 4. formulate conclusions and use legal argumentation, 5. prepare individual parts of the diploma thesis in accordance with formal and methodological requirements, 6. present the results of their own research and the assumptions of the diploma thesis. The seminar also aims to improve students academic research skills, develop their ability to conduct independent research work, and prepare them for the bachelors thesis defence.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	ADMINL3_WK10	1. The student knows and understands contemporary problems and dilemmas related to the application of administrative law and the functioning of public administration under conditions of civilizational change. 2. The student is able to independently analyse legal and administrative issues related to the subject of the prepared bachelor's thesis. 3. The student is able to use legal acts, case law, and academic literature to formulate arguments and research conclusions. 4. The student is able to prepare and edit a diploma thesis in accordance with methodological and formal requirements. 5. The student is ready to conduct independent research, comply with the principles of academic integrity and ethics, and responsibly present the results of their own analyses.	[SW1] oral statement/conversation/discussion [SW2] presentation/project/paper/report [SW3] text preparation/written work
Subject contents	1. Improvement of academic research skills and diploma thesis methodology. 2. Analysis of legal and administrative issues related to the topics of bachelors theses. 3. Critical analysis of academic literature, case law, and legal acts. 4. Preparation and editing of individual chapters of the diploma thesis. 5. Formulation of theses, legal argumentation, and research conclusions. 6. Principles of conducting doctrinal legal analysis and the use of case law in the diploma thesis. 7. Verification of the formal and methodological correctness of the diploma thesis. 8. Principles of preparing the conclusion, bibliography, and academic apparatus of the thesis. 9. Presentation of research progress and discussion of the prepared diploma theses. 10. Preparation for the diploma examination and the bachelors thesis defence.		
Prerequisites and co-requisites			
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
		50.0%	100.0%

Recommended reading	Basic literature	• Nowak S., <i>Metodologia badań społecznych</i>, Wydawnictwo Naukowe PWN, Warszawa 2024. • Zenderowski R., <i>Technika pisania prac magisterskich i licencjackich</i>, CeDeWu, Warszawa 2023. • Stahl M., Korzeniowski P. (eds.), <i>Prawo administracyjne. Pojęcia, instytucje, zasady w teorii i orzecznictwie</i>, Wolters Kluwer Polska, Warszawa 2024
	Supplementary literature	• Perechuda K., <i>Holistyczna metodologia nauk. Ontologia i epistemologia badań naukowych</i>, CeDeWu, Warszawa 2023. • Smarż J., Fundowicz S., Śwital P. (eds.), <i>Założenia nauki administracji</i>, Wolters Kluwer Polska, Warszawa 2024.
	eResources addresses	
Example issues/ example questions/ tasks being completed		
Work placement	Not applicable	

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