

**Subject card**

Subject name and code	Work Placement, PG_00204473						
Field of study	Finance and Accounting						
Date of commencement of studies	October 2026	Academic year of realisation of subject				2028/2029	
Education level	Bachelor's studies	Subject group				Obligatory subject group in the field of study Optional subject group	
Mode of study	full-time studies	Mode of delivery				at the university	
Year of study	3	Language of instruction				Polish	
Semester of study	5	ECTS credits				8.0	
Learning profile	academic	Assessment form				credit	
Conducting unit	Department of Banking and Finance -> Faculty of Management -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Patryk Kaczmarek				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	200.0	0.0	0.0	0.0	200
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	200		0.0		0.0	200
Subject objectives	<p>The purpose of the internship is for the Student to gain professional experience in line with the direction of their education. Students are required to complete mandatory internships, the report of which is submitted in accordance with the schedule included in the WZR internship regulations.</p> <p>Internships in this dimension may be carried out in particular in: economic entities, public institutions, scientific and research institutions, educational institutions, cultural institutions, or as part of activities organized by universities that allow for the achievement of the internship goals. Any</p> <p>additional information related to the regulation of professional internships at WZR UG are described in the Internship Regulations available on the website of the Faculty of Management of the University of Gdańsk.</p>						
Learning outcomes	Course outcome		Subject outcome			Method of verification	
	[FiRL3_K03] Is prepared to think and act entrepreneurially and responsibly, initiating and participating in projects that benefit society and the public interest in finance and accounting		The student demonstrates readiness to act responsibly and entrepreneurially in a professional environment, taking into account the social and public aspects of financial decisions.			[SK7] entries and opinions in the internship diary	
	[FiRL3_U11] Can engage and collaborate in teams, assuming different roles		The student cooperates effectively in task teams operating at the institution hosting the internship, assuming various roles, including a supporting and initiating role.			[SU7] entries and opinions in the internship diary	
	[FiRL3_W03] Knows and understands, to an advanced degree – from the perspective of finance and accounting – the internal and external relations of institutions and organizations with particular emphasis on financial security systems		The student has an advanced knowledge and understanding of the internal and external relationships operating in financial and accounting institutions where the internship is carried out, with particular emphasis on the principles of organizational governance and financial security systems.			[SW2] presentation/project/paper/report	

Subject contents	<p>As part of the internship, students should have the opportunity to:</p> <p>familiarize themselves with the subject of the company's activity, the formal and legal basis of its functioning, as well as the organizational structure and documentation of typical economic events (external and internal flow of information and documents);</p> <p>familiarize themselves with the elements of the management system of financial and accounting departments, including in the scope of: management of selected components of the entity's fixed and current assets, long- and short-term financial planning,</p> <p>budgeting and management of development (investment) projects;</p> <p>familiarize themselves with the practical aspects of building, creating and drawing up financial statements, as well as familiarizing themselves with the principles of conducting economic analyses and drawing up financial reports and generating reports and analyses for the purposes of management accounting;</p> <p>familiarize themselves with the practical aspects of using financial reporting and accounting documentation for the purposes of assessing the financial condition of economic entities, determining the structure of financing sources and their costs, valuing the value of selected components of the assets of economic entities, as well as preparing and analyzing ranking and rating assessments and implementing and assessing investment projects.</p> <p>developing practical skills in the field of basic accounting principles, accounting and preparation of financial statements, as well as recognizing the items of financial statements and understanding the role of accounting in managing an economic entity</p> <p>As part of the internship, organizations should enable students to:</p> <p>practical application of theoretical knowledge in the field of finance and accounting, while developing analytical, social, personal, business and technical competences.</p> <p>implementation in the functioning of a selected organization at various levels, such as the accounting department, finance department, controlling, internal audit, analysis of financial data and budgeting.</p> <p>familiarization with the specifics of the financial market and accounting, enabling practical use of knowledge in the realities of functioning of economic entities and financial institutions.</p> <p>shaping professional skills and competences through active participation in activities related to the preparation of financial statements, cost analysis, liquidity management and financial planning.</p> <p>familiarization with the methods of documenting financial processes and methods of assessing the effectiveness of the company's operations, including reporting, indicator analysis and creating budgets.</p> <p>familiarizing oneself with IT systems used in finance and accounting, such as accounting programs, data analysis tools, ERP systems and other specialist software, as well as enabling their use in practice.</p>								
Prerequisites and co-requisites	Students are required to read the internship regulations, which can be found on the website of the Faculty of Management of the University of Gdańsk.								
Assessment methods and criteria	<table border="1"> <thead> <tr> <th data-bbox="456 1223 788 1249">Subject passing criteria</th> <th data-bbox="801 1223 1139 1249">Passing threshold</th> <th data-bbox="1145 1223 1477 1249">Percentage of the final grade</th> </tr> </thead> <tbody> <tr> <td data-bbox="456 1258 788 1375">Assessment of the application and completeness of documents submitted by the student in the electronic system by the internship supervisor</td> <td data-bbox="801 1258 1139 1375">51.0%</td> <td data-bbox="1145 1258 1477 1375">100.0%</td> </tr> </tbody> </table>	Subject passing criteria	Passing threshold	Percentage of the final grade	Assessment of the application and completeness of documents submitted by the student in the electronic system by the internship supervisor	51.0%	100.0%		
Subject passing criteria	Passing threshold	Percentage of the final grade							
Assessment of the application and completeness of documents submitted by the student in the electronic system by the internship supervisor	51.0%	100.0%							
Recommended reading	Basic literature	not applicable							
	Supplementary literature	not applicable							
	eResources addresses								
Example issues/ example questions/ tasks being completed	-								
Work placement	Not applicable								

Document generated electronically. Does not require a seal or signature.