

Subject card

Subject name and code	Seminar II - MIKLIŃSKI Maciej, PG_00204226						
Field of study							
Date of commencement of studies	October 2024		Academic year of realisation of subject		2026/2027		
Education level	Bachelor's studies		Subject group				
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	3		Language of instruction		Polish polish		
Semester of study	6		ECTS credits		4.0		
Learning profile	practical		Assessment form		credit		
Conducting unit	Faculty of Law and Administration -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Maciej Mikliński				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	0.0	0.0	0.0	30.0	30
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	30		0.0		70.0	100
Subject objectives	The primary objective of the bachelor's seminar is to prepare the student to independently write and defend their diploma thesis (bachelor's thesis). It encompasses the following specific objectives : methodological preparation , understood as learning the principles of conducting research, using literature, citing sources, and formulating hypotheses and research theses; substantive preparation , understood as deepening knowledge in a selected area of administration; analytical preparation , understood as developing the ability to critically analyse legal acts, case law, and subject literature; editorial preparation , understood as developing skills in structuring the thesis, maintaining academic style, and editing the text; as well as self-presentational preparation for the public defence of the thesis, answering questions, and academic discussion.						
Learning outcomes	Course outcome		Subject outcome		Method of verification		
	[ADMINL3_WK10] knows and understands the key dilemmas arising from civilisational development within the fields of law, politics and administration		The student understands the complexity of the contemporary world, including the impact of administrative law on the functioning of a modern state and society. Is able to seek solutions to emerging problems, including through the use of appropriate instruments. The student is aware of their own limitations and the need for continuous development. Is prepared to critically assess social phenomena and understand the importance of knowledge in solving problems, including the need to seek expert opinions when required.		[SW3] text preparation/written work		

Subject contents	1. Techniques of dogmatic analysis and statutory interpretation 2. Analysis of judicial decisions as an element of the bachelor's thesis 3. Historical and comparative perspective in research 4. Citation, footnotes and rules for referencing sources 5. Conclusions, de lege ferenda postulates and closing of the thesis 6. Error analysis based on anonymised excerpts from student papers 7. Presentation and partial review of the thesis — first chapters 8. Self-editing and multi-stage proofreading of academic text 9. Technical and editorial requirements of the bachelor's thesis 10. Academic integrity, copyright, use of AI, and anti-plagiarism measures 11. Thesis evaluation criteria from the perspective of the supervisor and reviewer 12. Graduation procedure — deadlines, documentation and system 13. Substantive preparation for the diploma examination 14. Presentation techniques for the bachelor's thesis defence 15. Simulated diploma examination 16. Final individual consultations and thesis submission		
Prerequisites and co-requisites	none		
Assessment methods and criteria	Subject passing criteria	Passing threshold	Percentage of the final grade
	written paper, seminar attendance, interim assignments	51.0%	100.0%
Recommended reading	Basic literature	1. Eco U., Jak napisać pracę dyplomową. Poradnik dla humanistów (latest edition) 2. Pułło U., Prace magisterskie i licencjackie. Wskazówki dla studentów (latest edition) 3. Zenderowski R., Technika pisania prac magisterskich i licencjackich (latest edition)	
	Supplementary literature	1. Zieliński J., Metodologia pracy naukowej (latest edition) 2. Zenderowski R., Przewodnik po metodologii pisanie i obrony pracy dyplomowej (latest edition)	
	eResources addresses		
Example issues/ example questions/ tasks being completed			
Work placement	Not applicable		

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