University of Gdańsk

Subject card

Subject name and code	Work Placement, PG_00205029						
Field of study	Finance and Accounting						
Date of commencement of studies	October 2026		Academic year of realisation of subject		2027/2028		
Education level	Master's studies		Subject group		Obligatory subject group in the field of study Optional subject group		
Mode of study	full-time studies		Mode of delivery		at the university		
Year of study	2		Language of instruction		English		
Semester of study	3		ECTS credits		8.0		
Learning profile	academic		Assessment form		credit		
Conducting unit	Department of Banking and Finance -> Faculty of Management -> Rector						
Name and surname of lecturer (lecturers)	Subject supervisor		dr Patryk Kaczmarek				
	Teachers						
Lesson types	Lesson type	Lecture	Tutorial	Laboratory	Project	Seminar	SUM
	Number of study hours	0.0	200.0	0.0	0.0	0.0	200
	E-learning hours included: 0.0						
Learning activity and number of study hours	Learning activity	Participation in didactic classes included in study plan		Participation in consultation hours		Self-study	SUM
	Number of study hours	200		0.0		0.0	200
Subject objectives	The aim of the student internship is for students to gain professional experience in line with their field of study. Students are required to complete a mandatory professional internship, a report on which is submitted in accordance with the schedule set out in the Faculty of Management internship regulations. Internships in this scope may be carried out in particular in business entities, public institutions, scientific and research institutions, educational institutions, cultural institutions, or as part of activities organised by universities to achieve the objectives of the internship. All additional information related to the regulation of student internships at the Faculty of Management is described in the Internship Regulations available on the website of the Faculty of Management at the University of Gdańsk.						

Learning outcomes	Course outcome	Subject outcome	Method of verification
	[FiRMU2_K03] Is ready to think and act entrepreneurially and responsibly, initiate, coordinate, and participate in projects that benefit the social environment and the public interest, and inspire others in this area – from the perspective of finance and accounting	The student analyzes the needs of financial and economic entities, indicates practical solutions for responsible functioning on the labor market and inspires others to respect social order and public interest in the context of financial decisions.	[SK7] entries and opinions in the internship diary
	[FiRMU2_W03] Possesses a comprehensive understanding of finance and accounting, particularly regarding the intricate internal and external relationships of institutions and organizations. This analysis emphasizes financial security systems within a global context	The student has an in-depth understanding and can explain the practical nature of the functioning of financial markets and financial institutions, as well as recognise complex economic and financial phenomena and processes occurring in their environment and assess their impact on the quality of financial decisions.	[SW2] presentation/project/paper/ report
	[FiRMU2_U11] Can collaborate effectively in teams and assume leadership roles	The student works effectively in teams, including project teams, solving financial problems and initiating actions that enable them to take on a leadership role in a group carrying out financial tasks.	[SU7] entries and opinions in the internship diary

Subject contents

As part of their internship, students should have the opportunity to:

1. familiarise themselves with the company's business, the formal and legal basis for its operations, as well as its organisational structure and documentation of typical business events (external and internal circulation of information and documents);

1. familiarise themselves with elements of the financial and accounting management system, including: management of selected fixed and current assets of the entity, long- and short-term financial planning,

1. budgeting and management of development (investment) projects;

1. familiarisation with the practical aspects of constructing, creating and preparing financial statements, as well as familiarisation with the principles of conducting economic analyses and preparing financial reports and generating reports and analyses for management accounting purposes;

1. familiarisation with the practical aspects of using financial reporting and accounting documentation for the purposes of assessing the financial condition of business entities, determining the structure of financing sources and their costs, valuing selected components of business entities' assets, as well as preparing and analysing rankings and ratings, and implementing and evaluating investment projects.

1. developing practical skills in the basic principles of accounting, bookkeeping and preparing financial statements, as well as recognising items in financial statements and understanding the role of accounting in the management of an economic entity.

As part of the internship, organisations should enable students to:

1. apply theoretical knowledge in the field of finance and accounting in practice, while developing analytical, social, personal, business and technical skills.

1. be integrated into the functioning of the selected organisation at various levels, such as the accounting department, finance department, controlling, internal audit, financial data analysis and budgeting.

1. become familiar with the specifics of the financial market and accounting, enabling the practical application of knowledge in the real world of business entities and financial institutions.

1. shaping professional skills and competences through active participation in activities related to the preparation of financial statements, cost analysis, liquidity management and financial planning.

1. familiarisation with methods of documenting financial processes and methods of assessing the effectiveness of a company's operations, including reporting, ratio analysis and budgeting.

1. familiarising students with IT systems used in finance and accounting, such as accounting programmes, data analysis tools, ERP systems and other specialised software, as well as enabling them to use these systems in practice.

Prerequisites and co-requisites

Students are required to read the internship regulations, which can be found on the website of the Faculty of Management at the University of Gdańsk.

Assessment methods and criteria

Subject passing criteria	Passing threshold	Percentage of the final grade
Assessment of the application and completeness of documents submitted by the student in the electronic system by the internship supervisor.	51.0%	100.0%

Recommended reading

Basic literature	not applicable
Supplementary literature	not applicable
eResources addresses	

Example issues/ example questions/ tasks being completed	-
Work placement	Not applicable

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